ISO/IEC 22301 Lead Auditor

Description

This 5-day course allows you to develop the expertise required for the audit of a Business Continuity Management System (SMCA) based on ISO 22301 and the management of a team of auditors via the application of recognized audit principles, procedures and techniques. During this training, the participant acquires the skills and competences required to plan and carry out internal and external audits efficiently and in accordance with the certification process of ISO 19011 and ISO 17021 standards.

Course Content
Module 1: Introduction to the concept of Business Continuity Management System (SMCA) as defined by ISO 22301

- Presentation of ISO 22301, ISO27031, ISO 22313, BS 25999 standards
- Fundamental principles of business continuity
- ISO 22301 certification process
- Business Continuity Management System (SMCA)
- Detailed presentation of clauses 4 to 10 of ISO 22301

Module 2: Planning and initializing an audit 22301

- Fundamental principles and concepts of auditing
- Evidence and risk based audit approach
- Preparation of an ISO 22301 certification audit
- Documentary audit of an SMCA
- Conduct an initialization meeting

Module 3: Conducting an ISO 22301 audit

- Communication during the audit
- Audit procedures: observation, document review, interviews, sampling techniques, technical verification, substantiation and evaluation
- Writing audit test plans
- Formulation of audit findings
- Writing non-compliance reports

Module 4: Ending and monitoring an ISO 22301 audit

- Audit documentation
- Conduct a closing meeting and end of an audit 22301
- Assessment of corrective action plans
- ISO 22301 surveillance audit
- Internal audit management program

Module 5: Certification Exam The "Certified ISO 22301 Lead Auditor"
Documentation

- Digital courseware included

Exam

- This training prepares to the Certified ISO 22301 Lead Auditor exam included in the price course

Participant profiles

- Internal auditors
- Auditors wishing to carry out and lead certification audits of Business Continuity Management Systems (SMCA)
- Project managers or consultants wishing to master the process of auditing a business
- Technical experts wishing to prepare for a business continuity function

Prerequisites

- Participants must be ISO 22301 Foundation certified or have basic knowledge of ISO 22301, BS 25999 or ISO 27031 standards, and the concepts of business continuity

Objectives

- Perform an ISO 22301 internal audit following the guidelines of ISO 19011
- Understand the functioning of a business continuity management system according to ISO 22301
- Understand the relationship between a business continuity management system and compliance
- Improve its capacity to analyze the internal and external environment of an organization

Niveau
Intermédiaire
Classroom Registration Price (CHF)
4900
Virtual Classroom Registration Price (CHF)
4650
Duration (in Days)
5
Reference
ISO-22301LA