Excel – Dashboards in Excel

Description

This training will enable participants to create dashboards that are easily understood and used by everyone.

Classroom Registration Price (CHF)
400
Virtual Classroom Registration Price (CHF)
375
Course Content
Module 1: Dashboards

- Understand the purpose of a dashboard
- Determine what values to show on your dashboard
- Preparing the data

Module 2: Charts

- Adding geographic data
- Creating a map chart
- Inserting a scatter chart
- Inserting gauge type charts

Module 3: Finalizing the dashboard

- Setting up data on the dashboard
- Adding slicers and timelines
- Final formatting

Lab / Exercises

- Practice exercises will be given at the end of each module

Documentation

- Digital course material included

Participant profiles

- Users who analyze data in Excel and present it to others

Prerequisites

- Knowledge of data analysis, charts and formatting in Excel

Objectives

- Set up a dashboard
- Create specific charts such as maps or gauges
- Set up the dashboard to facilitate the use of data

Niveau
Avancé
Duration (in Days)
0.5
Reference
MOE-26