

Giving relevant feedback to his team

Description

This training teaches you how to provide feedback that will be understood and accepted by your colleagues, thus contributing to their personal and professional development.

Course Content

Basics of feedback

- Know when, where and how to deliver it

Be prepared

- Ask yourself the right questions before delivering feedback
- Unconscious bias
- Manage emotions

How to prevent adverse emotional reactions

- Find the right approach
- Use the right sequence

Giving feedback is a two-way process

- Don't make assumptions
- Ask questions to understand and take in your collaborators' perspective
- Test for understanding of the gap

Help your collaborators stay engaged

- Focus on how your collaborators' strengths can contribute to the expected outcomes
- Follow-up and support their development
- Implement a feedback culture in your team, including positive feedback

Documentation

- Digital courseware included

Participant profiles

- Managers
- Team Leaders
- Project Managers

Prerequisites

- Basic communication skills

Objectives

- Give effective feedback

- Handle emotional reactions
- Help and support collaborators achieve positive change

Niveau

Intermédiaire

Classroom Registration Price (CHF)

800

Virtual Classroom Registration Price (CHF)

800

Duration (in Days)

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Reference

TEAM-FED